



Cavendish PTA



Minutes for Cavendish PTA AGM Meeting 11.09.2018

Present; David Griffiths (Deputy Head) Krystal Kerr (Current Co Chair) Louise Gelder (Current Co Chair) Jen Barnes (Current Treasurer) Catherine Mckinnon (Current Secretary) Rob King, Gita Clark, Vicky Brown, Claire Seneviratne, Joanna Charnock, Heidi Excell, Clare Northen, Iwona Derezinska, Mina Patel, Elicia Walsh, Naomi Reagan, Elaine Clements, Rachel Okolie

Apologies; Laura Coleman, Caroline McGillard, Nessa Green, Debbie O'Neil, Lisa Micklewright, Rachel Marsden

Annual General Meeting

- Election of 2018/2019 PTA Committee Roles

Chair – Krystal stated that she is happy to continue in the Chair role

Proposed by Catherine Mckinnon, Seconded by Louise Gelder

Co Chair - Louise has taken a full time job and is stepping down but happy to hold a deputy position (non official committee role).

Treasurer – Jen Barnes stated that she is standing down after 3 years of treasurer and 4 years on the committee. Clare Northern and Iwona Derezinska are happy to jointly take over the role of Treasurer.

Proposed by Krystal Kerr, Seconded by Louise Gelder

Marketing – Laura Coleman is standing down from this position due to personal commitments. No one willing to stand into the role, look at removing as a committee role.

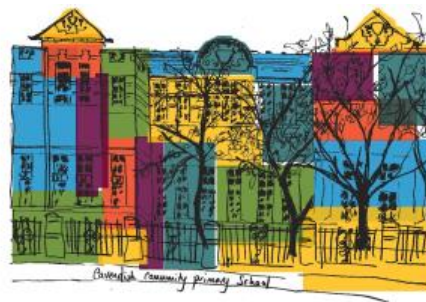
Secretary - Catherine Mckinnon stated that she was happy to stand for another year.

Proposed by Krystal Kerr, Seconded by Jen Barnes

The committee would like it stated in the minutes that we are very grateful to Jen for all the hard work she has put in for the last 4 years and would like to say a massive thank you.



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- Trustees of the Charity

There are currently 3 Trustees listed against the charity (Dawn Lappin, Jen Barnes, David Griffiths). These need to be changed to reflect committee for 2018/19

- Treasurers Report 2017/2018

It was noted that the turn over for the PTA in 2017/2018 was £29,962 generating an operating profit of £18,885.

PTA current Bank Balance - £5,393.17

Note there is a movie night this month which will show an increase in these figures for the month end.

Accounts were circulated showing break down for the last 7 years. General observations were;

- In 2017/2018 we raised £18,885 profit this was up on the previous year mainly due to Bonfire night which was also the most successful to date raising just under £6,300 profit and the Co-op Reading shed campaign which resulted in a donation on £3,439 (will also increase slightly after Movie night)
- Overall Expenses were £14,779.14 (this will increase due to Movie Night) which are significantly up on last year (by around 3k) but reflective to increase in income and the PTA have invested in a new gazebo for events and other assets and replenished stocks on items such as face paints and craft.
- Spent over £15,000 on School projects

Noted that we needed to keep around £4,000 in the bank to finance Bonfire Night.

Breakdown of Accounts available on request to PTA members -

treasurer@cavendishpta.org.uk

General Meeting

1. Updates on Events Since Last Meeting

Didsbury Festival Crafternoon – This was a very popular event and resulted in a large turnout for the parade itself.

Didsbury Festival – The day was mostly dry meaning that the bouncy castle could be put up. The biggest achievement was winning the cup for best school in the parade for the third year in a row. We made £370 profit.



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Sausage Sizzle – A really successful event raising £2,250. Little Sports Coaching ran the zorbing football again. Sausages came from Axons and were popular but with the addition of pizza from Prove and curry from Indique the sausages didn't sell out as quickly as last year although they were all sold.

2. Events

Movie Night – This has been confirmed for the 28th September for KS1 and KS2 children, 5.00 – 7.15. We need volunteers to help run this event and need to get the teachers to run a vote on movies in assembly as from previous experience we know that this helps to get the children involved and tickets sell quicker.

Bonfire Night – This has been confirmed for the 2nd November, deposit for Chorlton Fireworks has already been paid and North West First Aid have been booked to attend. Last year the event took 75 volunteers to run the event, including bakers and pre event organisation. It was noted that this clashes again with the Year 6 weekend away which means we may be down on teacher numbers. Heidi will approach the university again for student volunteers.

Christmas Cards – We have done these for the last 3 years. They don't raise much money but are liked by the parents. Need to look for a different company to provide these after the mess up by the existing company last 2 years. Noted that it isn't that labour intensive and doesn't need to be done from school premises. Look at doing a crafternoon to support again but noted that to get cards back by Christmas they need to be sent off by the end of October. Need to make it very clear in comms that we are using a new company as it was felt that problems from 2 years ago affected uptake last year.

Christmas Fair – Date is confirmed at the 7th December. The Christmas Raffle is always a big money maker but requires donations from local businesses and any businesses that parents have contacts with. Krystal Kerr has already started contacting the bigger companies, but we will need to start contacting local businesses as well. Need to do a parent call out for any contacts that may exist within the school (KK)

Disco – Always popular but with the size of the school need to do separate age groups. Naomi Reagan said she is happy to head up another disco after running one last year for KS1. With the number of big events pre-Christmas probably need to plan this for the New Year



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