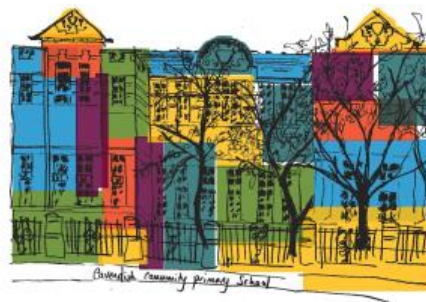




Cavendish PTA



Minutes for Cavendish PTA meeting 13.02.2018

Present: Krystal Kerr (Co-Chair), Louise Gelder (Co-Chair) Catherine Mckinnon (Secretary) Jen Barnes (Treasurer), Heidi Excell, Naomi Regan, Vicky Brown, Claire Seneviratne, Janet Marland (Head), Michelle Threlfall-Smith, Rachel Marsden, Gita Clark

1. Apologies: Laura Coleman, Caroline McGillard, Dawn Lappin

2. Financial update

The bank balance is approximately £14,653 although Reading Shed money and ice rink money still to go out so have about £11,000 to spend.

3. Update on Events Since Last Meeting:

Christmas Fair

This was another success and raised £3630 profit which was up on 2016. Re introduced the World Food Café which seemed to be received well across the school. With the support from the Spire we were able to buy new decorations for the grotto which enhanced the childrens experience.

Mince Pies

This was new for 2017, mince pies were sold at each of the school plays. It raised £180 for the PTA, there were some requests to sell an alternative as some people don't like mince pies!

Cards for Cavendish/Cardathon

Still awaiting a revised invoice from APFS but expect the profit to be around £200 so down on 2016. Will need to find a new supplier for 2018. Ideally needs to be one with an online system to remove the paper work at our end.

Cinema Night

Another sold out event which raised £1130, equal to the previous double film night held. Again, it was a fairly easy event to run with minimal prep needed.



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4. Upcoming Events

We are low on volunteer numbers at the moment which is resulting in the same small number of people doing a lot of the work. The PTA committee have stated that for extra events to be possible that other parents need to step forward to run these events, supported in the background by the committee.

Ice Rink – The PTA are supporting an ice rink in school for 3 days, there is a cost of around £4000 which we hope to cover with ticket sales for school sessions (as would be the case for school trips) and by running an open session for parents/children after school on the Wednesday supported by cake, tuck and drinks. We are having major volunteer issues with this event. There has also been high levels of confusion over tickets with school sessions being available on gateway and PTA sessions via a letter. It looks like the PTA will have to fund about 50% of the overall cost. If we were to do again would have to look at revising communications.

Quiz Night – This is set for the 2nd March and looking like we will have good local support from Sofra and Indique for food. All tickets have sold out before we have done any promotion.

KS1 Disco – There have been requests from parents for a KS1 disco. Parents at the meeting have offered to run this event.

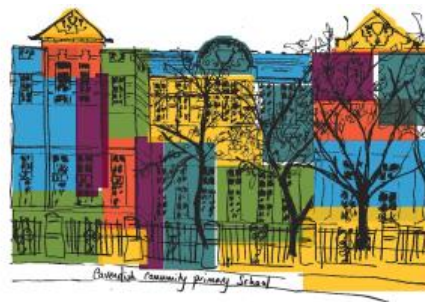
Easter Bonnet Craft Session – Nessa Green has volunteered to run a craft session after school for Easter bonnets. To be held the week before the school's parade.

Cinema Night – May look at running another cinema night as they are good profit makers at low volunteer and organisation level. Look at running KS1 and KS2 alongside each other again in May.

Didsbury Festival – Date set as 16th June, theme tbc. Will need to look at doing campaigns for volunteers and bakers. It's a low profit event but is necessary to represent cavendish in the community and try and win the cup for the 3rd year in a row!!!



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Nearly New Sale – may look at doing a nearly new car boot/table top sale – Heidi to investigate. PTA held one about 7 years ago.

5. Teachers' Requests for Funds:

Michelle Threlfall-Smith

- Tim Peakes capsule is coming to MOSI and they are also running a couple of workshops alongside. Y5 teachers would like to take the whole of Year 5 but their trip budget has been spent on other trips. Will ask parents for £1 donation to cover the tram. Cost is £492

Rachel Marsden

- Y1 are going to Eureka in April. Children to be asked to contribute £12, request to PTA to cover shortfall of £225. PTA have suggested that maybe parents should just be asked to pay £10 and the PTA cover the extra £180. Cost £405.
- Y1 would like to bring Kit Theatre in to carry out an immersive writing experience for Year 1. Each class will get half a day work shop about aliens on earth. Cost of £380.

Janet Marland

- PTA support for Year 6 hoodies. New supplier has been found making each one slightly cheaper than last year. Parents to be asked to contribute £8. PTA to cover some of the shortfall. Cost £415.

Total Request £1,632

Agree to Fund the following:

Y5 MOSI trip	£432
Y1 Eureka trip	£405
Y1 Kit Theatre	£380
Y6 Hoodies	£415



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Cavendish PTA have agreed to donate a total of £1,632 to the school, to fund the above projects.

6. AOB

Art Mark Stamp – This is progressing. Initial training has been given

Lottery Funding – Krystal is now heading this up and looking at Awards For All which could give us up to £10,000 for items needed for fund raising e.g. new gazebo's.

Reading Sheds – now being headed up by Rachel Marsden as part of a revamp on the school playground.

Funding from Bouygues – Heidi has written a letter requesting some funding from this company as it is known that they sometimes support local causes.

Marketing Role – Laura Coleman has had to stand down from this role due to unforeseen circumstances. Role can be re filled in September at the AGM but if anyone is able to offer some extra support then please let the PTA know.

7. Date of Next Meeting: Tuesday 1st May