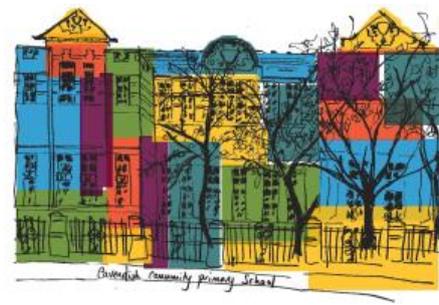




# Cavendish PTA



## Minutes for Cavendish PTA meeting 15.11.2017

**Present:** Krystal Kerr (Co-Chair), Louise Gelder (Co-Chair) Catherine Mckinnon (Secretary) Jen Barnes (Treasurer), Rob King, Jenny Law, Mike Tate, Rosheen Hanly, Helen Cooper, Heidi Excell, Paul Holloway, Lorna Cook, Leann Johnson, Gary Ellison, Naomi Regan, Carly Borne.

**1. Apologies:** Laura Coleman, Caroline McGillard, Vicky Brown, Claire Seneviratne, Si Manning, Nessa Green, Dawn Lappin

### **2. Financial update**

The bank balance is approximately £10,500 after all expenses paid.

Notes on annual return: 2016/17 soon to be submitted.

### **3. Update on Events Since Last Meeting:**

#### **KS2 Disco**

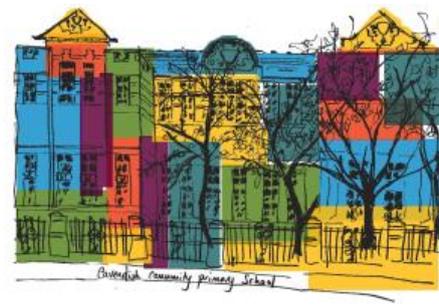
This was a successful event with most children being dropped off. It was run with a lot of new volunteers which was nice to see. We sold a high level of tuck and glow items. Paul Holloway was received well. Noted that if we do a KS1 one then it probably needs to be shorter as KS2 were flagging by the end. Probably could do with a couple more volunteers to help man entrances next time. The event raised £700.

#### **Co-Op Funding**

This local community cause has now finished for Cavendish. A total of £3388 will be donated to the PTA for reading sheds by mid-December. Burton Road Co-op are doing a celebration day on the 25<sup>th</sup> November and will have over a cheque to hand over. We need to get some level of representation down to support the event. It has been noted that there is likely to be some of this money left over after buying the sheds and we should probably look at donating the balance to another



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specific project. Rachel Marsden and Anna Tattersall are looking at other ways to improve the playground so this could be a good way to spend it.

### **Bonfire and Fireworks**

This was a hugely successful event bringing many people in from the local community. We really benefitted from dry weather and the Horse and Jockey cancelling their event this year. We sold out of all hot food and most flashing gifts. Chorlton Fireworks have re watched the video they made of the event and noted some falling ash so will look at changing the display for next year to avoid this. The event raised just over £6,200

### **Cards for Cavendish/Cardathon**

This was our 3<sup>rd</sup> year of doing Christmas cards this year, however we tried to push the greeting card angle rather than Christmas. We also ran a free event to encourage those parents who hadn't done cards at home to get involved. Whilst the event was free refreshments were sold raising an extra £95 for the PTA. It was noted that next year we should look at running this event a few weeks before the deadline not at the end.

Overall card submissions were up on previous years with 97 submissions but overall spend was down. We won't know the profit until we get an invoice from APFS.

## **4. Upcoming Events**

**Christmas Fair** – this is set for the 8<sup>th</sup> December. A separate committee has been formed and preparations are under way. We have secured some funding from The Spire to help fund the grotto and are looking at re instating the World Café to try and encourage a greater mix of food donations. Need to confirm which teachers are running their own stalls.

**Cinema Night** – Look at running another cinema night as they are good profit makers at low volunteer and organisation level. Look at running KS1 and KS2 alongside each other again. Proposed date of 26<sup>th</sup> January.

**Quiz Night** – Provisional date of the Friday 9<sup>th</sup> March agreed, may look at Paul Holloway DJing afterwards to encourage people to hang around.



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**Bonfire Night** – Provisional date of the Friday 2<sup>nd</sup> November agreed, need to book in Chorlton Fireworks and pay deposit.

**KS1 Disco** – Look at running KS1 disco in April.

## 5. Teachers' Requests for Funds:

### Ms Law

- On behalf of Mr Griffiths has asked the PTA to contribute to purchasing 15 VR headsets, the balance will come from the ICT budget. Cost is £1000
- KS1 would like to get the Mad Scientists in again after they were received so well last time. Will ask for parent contribution but are asking the PTA to subsidise. Cost is £450
- After the success of the writing light boxes Year 1 would like to purchase 2 maths based light boxes. Cost is £159.98.

### Miss Hanly

- As a Christmas treat for Years 5 and 6 they would like to take them to the cinema to see Wonder instead of the Christmas panto in school. Costs still to be confirmed but anticipated to be around £450. Cost TBC

### Mr King

- School needs some new branded sports kit. Cost is £166.50

### Mr Tate

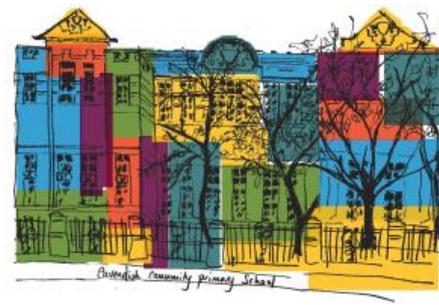
- Would like to take Year 3 to a sing around at the Royal Exchange, The event costs £370 plus £100 for tram fares. Cost is £470
- Would like to bring in an African drumming workshop to the school which would have multiyear benefits. Cost is £399

### Ms Cooper

- A few years ago, the PTA helped to fund an ice rink in school to back up a reception topic on weather. A request has been put forward to repeat the activity. The school will look at running it the same as last time with selling tickets via Gateway for the whole school to have a go and for it to be open after school for parents to get involved. It has been suggested that as we



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have more notice this time that maybe the PTA could look at getting more involved and running something alongside its opening times after school.

Previous price was £2,600 but may need for an extra day this time due to the size of the school. HC to obtain prices, noted that most of this cost can be recouped via ticket sales. Cost TBC

### **Gary Ellison**

- A metal shed is required to store equipment. Cost is £640
- Nursery have just had astro turf put in but need 4 tonnes of bark to complete the job. Cost is £240

**Total Request (minus Ice Rink) £3975.40**

### **Agree to Fund the following:**

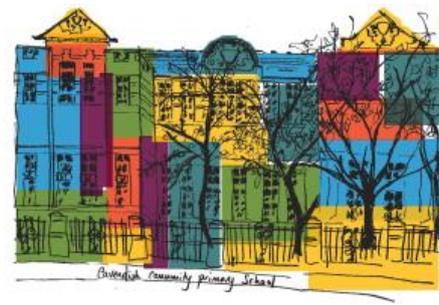
VR Headsets	£1000
Mad Scientist visit	£450
2 Maths Light Boxes	£159.98
Y5&6 Cinema trip	£450 TBC
Sports Kit	£166.50
Y3 Sing Around	£470
African Drumming	£399
Metal Storage	£640
Nursery Bark	£240

**Cavendish PTA have agreed to donate a total of £3975.48 to the school, to fund the above projects.**

**PTA have also agreed to fund the Ice Rink, with a view of recouping cost via tickets. price TBC**



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## 6. AOB

**Art Mark Stamp** – An update was requested after it was mentioned at the last meeting. Registration has been completed with a self-assessment submitted. Next step is to attend a development day in December when a statement of commitment will be written with the schools aims and objectives. After a case study the school will be awarded a silver, gold or platinum award which will help us keep art in the school's curriculum. Projects like the playground graffiti will help towards the award.

**Easyfundraising** – this still needs pushing, look at running a campaign to increase numbers by Christmas. Key time ahead with all the online shopping ahead of Christmas

**Lottery Funding** – the PTA have been unsuccessful in their application for lottery funding to fund new PTA equipment. They have suggested somethings that we can do to improve our chances ahead of resubmission.

## 7. Date of Next Meeting: Tuesday 13<sup>th</sup> February