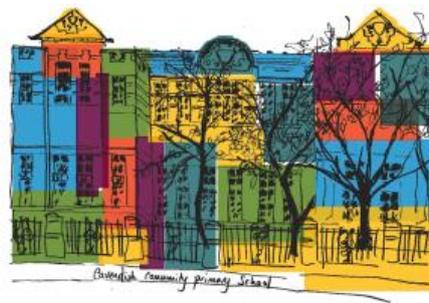




Cavendish PTA



Minutes for Cavendish PTA meeting 22.03.2016

Present; Dawn Lappin (Chair) Helen Burton (Marketing) Jen Barnes (Treasurer) Catherine McKinnon (Secretary) Rob King (RK), Nic Kennedy (NK), Lorna Cook, Caroline McGillard (Vice Chair) Joanna Charnock

1. Apologies

David Griffiths, Nicola Sherlock, Petra Lewis

2. Financial Update

The current account balance is £3,330. This includes £100 raised by easy fund raising, profit from cinema and quiz nights (see below)

3. Marketing Update

Marketing all going well. An extra push on Social Media really helped sell the cinema tickets in particular.

It was noted that numbers are low on the PTA newsletter list and highlighted that we could really do with getting numbers up. The question was asked if we could do an opt out process for parents i.e. enrol them unless they specifically ask not to be on the list. NK to check with Janet Marland.

4. Updates on Events Since Last Meeting

• Movie Night

This was a great event and really well received. It was low maintenance with a good profit level of £300. We sold about 80 tickets and it was noted that capacity for this event needs to be kept to 100.

Look to do a repeat event for Years 1 and 2, aware that the lighter evenings are a factor but there are blinds in the hall so should be OK. Look at 6th May as a possible date.

The film will need to be a U certificate, ideally send a poll out to the Y1/2 pupils to get their vote on film.

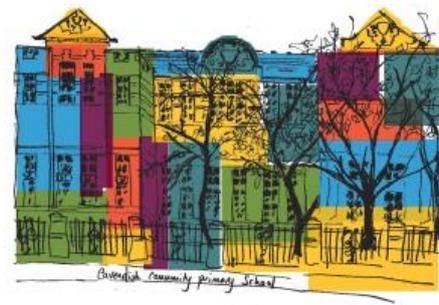
• Quiz Night

Another great event raising £756 profit. Great feedback was received from parents and teachers. It was great to involve local businesses.

A special thanks goes out to Taste of Honey, Boz Berry and Pincho's for their donations to the food platters and to Burton Road Beer Company, Epicurian and Reserve Wines for supplying the beer and wine.



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5. Events

- **Cinema Night – Y1/2**

Look to hold this event on the 6th May

- **Bop Cavendish**

There were concerns over security issues if this was held off the school premises. It was asked if Albert club was a potential venue. **CMcG** to look further but this will probably need to be an Autumn event.

- **Summer Fair Date**

There may be possible access issues with the builders working in the gate area which will mean extra work getting the equipment onto the field but not impossible. Date set as Friday 1st July.

- **Camp Out**

This needs to be postponed to next year when we have full access to the fields.

- **Didsbury Festival**

Festival to be held on June 11th. The theme for the whole festival has been set as Space. **DL** to confirm if each school has to confirm theme within this.

We need to incentivise attendance to try and really create a presence for Cavendish. Look at running some competitions to drive interest. Can we involve Carla to create a centre piece for the children to carry?

Talk to Bridget about a dance to go with the samba band. - **RK**

Agree to take 2 pitches again, will be doing bouncy castle, glitter tattoos, face painting, cakes.

- **Christmas Cards**

Agreed that these were well received last year and to re do this year. Slots already filling up so need to book in ASAP – **DL** to Action

- **Fashion/Community Event– Autumn**

We still want to do this, ideally involving local businesses. Agreed that a lot of work would be needed to organise. St Pauls do this as their main event, **DL** to talk to contact about how successful it could be.

Style Junky in Sale do this as an arm of their Business, may be an easy option if we want to do it with minimum effort. **CMck** to enquire.

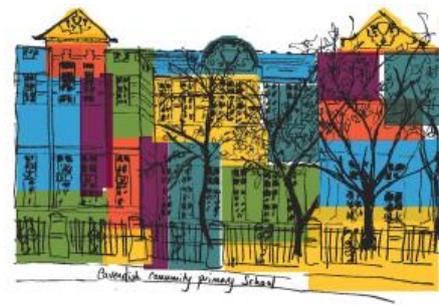
6. Teachers Requests for Funds

- **Year 6 Leaving Hoodies**

DL raised the request from Janet (outside of the meeting) to help part fund the Yr 6 Hoodies. **NK** confirmed that communication to parents and orders had already



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commenced but that she would find out whether PTA support was required and/or would benefit any of the children at this stage. NK/JM to report back to DL and the PTA following the meeting.

7. AOB

- Plans are in progress for another Big Adventure, planned for September 9th. Acknowledge that the PTA will be asked to support this event again
- Bonfire Night - We will have full access to the field by November so we can hold Bonfire Night again but will probably need to look at the best way to handle numbers as the last one was at maximum capacity.
- Annexe update - Money is still available but the plan is currently unknown. Main School building and Annexe being rewired over the summer holidays. Need to speak to Janet to see if a parent voice to John Edwards would help speed up the process. The Kiln is still in storage.
- Due to size of school family portraits with non-school age siblings is no longer possible. NK introduced this as a potential fundraising idea. A photographer could come into school on a Saturday to do family shots which could then be given as Christmas gifts. NK to forward the school's photographic contact for the PTA to further explore. JB also mentioned that she had a contact who might also be able to provide a quote. JB to find out details.

8. Date of Next Meeting

Wednesday 25th May 7pm