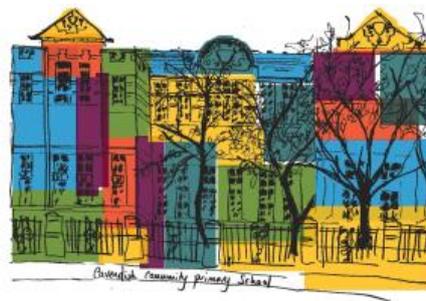




Cavendish PTA



Minutes for Cavendish PTA meeting 16.11.2016

Present; Dawn Lappin (Chair) Catherine McKinnon (Secretary) Janet Marland (Head JM) Rob King, Lorna Cook, Caroline McGillard, Laura Coleman, Chris Wareing, Kim Douglas, Leann Johnson, Joanne Chainock

1. Apologies

David Griffiths, Helen Burton, Nessa Green, Louise Gelder, Jen Barnes, Rachel Marsden, Petra Lewis

2. Financial Update

The current account balance is £7,000

3. Updates on Events Since Last Meeting

• Bonfire Night

This was a great event and well received with good positive comments. It brought in just under record profits which was mainly due to a higher spend on Fireworks due to bringing in a professional company. We took on the night just under £7,000 giving a profit of £3,590.75

• Sausage Sizzle

For the record Nemaste have donated £60 from the money they took at the Sausage Sizzle in July.

4. Events

• Christmas Raffle

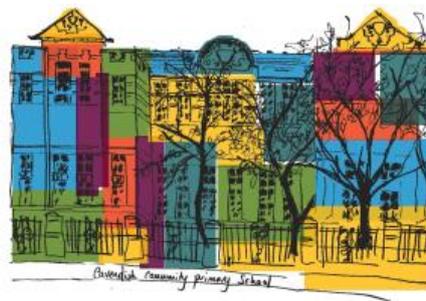
We are up to about 50 prizes with a good mix of meals, theatre tickets, vouchers, gifts. Raffle tickets due 24th November to go into book bags 25th. To issue 2 books per child, will look to sell extra books for those that want them on the playground and possibly through reception. Books to be £2/book of 5 or 50p per ticket.

• Christmas Fair – 9th December

- a. We would like to do the grotto in the parent room in nursery again as it worked really well last year, JM to check access time during the day for set up.
- b. We would also like to use the dinner hall as a café and craft area. This should be OK but access won't be till 2.30 after lunch clear up.
- c. We have a range of stock left over from previous years which we want to use up. Need to look at ways to upcycle stockings/hats/antlers – LC to come up with idea.



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- d. Look at making reindeer dust as a craft activity rather than reception making to sell.
- e. Need to buy a license to sell mulled wine as this went down well 2 years ago.
- f. Tombola – will do chocolate and bottle tombola's as usual. On the bottle tombola look at splitting it out into 2 and do a non-alcoholic and a mixed tombola. Non-uniform days set as 2nd December Chocolate Tombola, 9th December Bottle Tombola. Need to reiterate that bottles need to be bottles of drinks (soft or alcoholic) and not shampoo etc.
- g. Will do a used toy stall but no soft toys.
- h. Need to establish which classes intend to run their own stalls.

- **Christmas Cards**

After hoping for a fully automated system the company had server issues and have had to go back to a manual system. Deadline for cards is the 18th November.

- **Movie Night**

Look at running 2 together in the New Year. Will break each into year groups – 1&2/3&4/5&6. Look at an initial date of the 3rd Feb.

- **Quiz Night**

Getting requests to do another quiz night. To be discussed further but initial date of 10th March.

5. Teachers Requests for Funds

- Janet Marland – asked for retrospective funding for Latin books which is a new scheme being run in school. Asked for 50% funding at £258.84
- Rob King – asked on behalf of Rachel Marsden for funding towards a Mad Sciene day for KS1. Been quoted £850, look to ask parents for £2 each leaving a balance of £490. Chris Wareing advised that he may be able to get a more competitive quote – **CW** to advise.
- David Griffiths – After the last meeting, it was agreed that once finances were available we would retrospectively finance the Big Adventure that happened in September by £500.

Total Request for funds - £1248.84

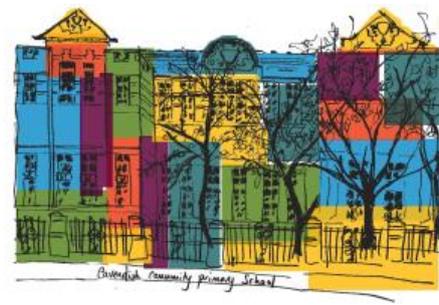
Agree to fund the following;

Latin Books - £258.84

Mad Sciene Day - £490



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Big Adventure - £500

Cavendish PTA have agreed to donate a total of £1248.84 to the school fund

6. AOB

- **Child Road Safety**

Meeting is set between the school and council for improved signage around the school. It was noted that existing signs are hidden by trees.

A parent in school has set up an online petition so get more attention from the Council, at just under 400 signatures, need more. PTA to push on Social Media.

Want to look at a “walking bus” but this needs a lot of planning, training and volunteers. Need to establish if there would be an interest from parents - JM

School to advise PTA if further action is required based on the outcome of the meeting with the council.

- **Kiln Update**

The new electrics have been done and the room has been approved by the kiln company. Hoping that the kiln will be fitted by Christmas.

- **Notice Boards**

PTA notice board on the playground is old and broken. Have asked Gary if he can fix it but if not may need to invest in a new one.

- **Tables**

Currently we have 4 PTA tables that have been of real benefit at the last few events. Look at buying some more DL

- **Gazebo Storage**

2 parents have donated gazebo's after the Bonfire night giving us 4 gazebo's. We are now struggling for storage of PTA equipment. May need to look at a storage unit to share between school and PTA like the current PE unit.

7. Date of Next Meeting

Tuesday 24th January 7pm