



# Cavendish PTA



## Minutes for Cavendish PTA meeting 9.05.2017

**Present:** Dawn Lappin (Chair), Catherine Mckinnon (Secretary) David Griffiths (Deputy Head), Rob King, Leanne Johnson, Margaret Hayles, Helen Cooper, Heidi Exell, Gita Clark, Nicola Byrne, Ally Chadwick

**1. Apologies:** Jen Barnes (Treasurer), Laura Coleman, Lindsey Bowers, Joanna Chanock, Helen Boanas, Lou Gelder, Caroline McGillard

### **2. Financial update**

The bank balance at the end of April was £6233, but with a further £400 to go out of the account as deposit for fireworks for autumn 2017. The float for Didsbury Festival is put to one side and not included in this figure.

### **3. Update on Events Since Last Meeting:**

#### **Co-op Fund**

This has now been started and communications have gone out via all channels. There is currently £1,625 against our cause and this value can only go up. Noted that if people change their choice of cause at any point, money raised by their purchases to that point stay with that cause and only future 1% donations go to the new cause.

We need to keep encouraging people to select our cause via school and local community to increase the pot. Look at asking local businesses to display posters asking people to back our cause. The cause closes at the end of August.

**DL** to liaise with the manager at Burton Rd to develop additional activity in the form of Co-op's presence at the Sausage Sizzle and potential activity outside the store.

**AC** to introduce Dawn to the manager.



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## Easy Fund Raising

We have just received the cheque for the last quarter of 2016 and £193 has been credited to our account. Need to keep pushing this message of raising funds without costing people any money. Look at putting it in the newsletter once a month.

It was also suggested that we look at a welcome newsletter when people sign up to the PTA newsletter and within this highlighting the benefits of Easy Fund Raising. **CM**

## 4. Upcoming Events

**Make and Do** – This is on Friday 12<sup>th</sup> May. It is our first attempt at this type of event so unsure what the response will be. Our theme is the River Mersey encapsulating everything historic along the river. We have a couple of people preparing props to decorate on the night and Carla heading it up with ideas to inspire people to go away with.

**Didsbury Festival** – This is a week on Saturday (20<sup>th</sup>) We currently have a serious lack of volunteers to help man the stalls. We have enough stewards to accompany the parade but need to get more people involved for the remainder of the day. Will create sign up forms for Fridays Make and Do.

**Summer Fair** – Provisional date of the Friday 7<sup>th</sup> July agreed. To run 3.30-5.30/6. Noted it is weather dependant on how late it will run. Will attempt to open earlier for nursery but it is volunteer dependant. Leanne Johnson to look at Rock Over Climb bringing a climbing wall and slacklining.

**Disco** –Discussions were had over the best way to handle this with the growing size of the school. Agreed best way to handle it is to have 2 discos on one night, one earlier one for KS1 and a later one for KS2, with half an hour clear between. It was mentioned that Paul Holloway is setting up a DJ business and may be willing to attend the event. Provisional date of the 28<sup>th</sup> September – **DG** to check dinner hall availability on a Thursday.



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**Bonfire Night** – Date of the Friday 3<sup>rd</sup> November agreed. Deposit for Chorlton Fireworks has been paid. Need to book NW First Aiders who attended last year –  
**Action DL**

## 5. Teachers' Requests for Funds:

**Margaret Hayles** – We are short on equipment for Motor Skills Intervention Sessions. This includes things like balance and coordination equipment. Would like £450 to purchase the following;

1 Skittles set	10 Howlers (may get cheaper elsewhere tbc)
3 French Skipping Ropes	6 Catch and Balance Bands
6 Bucket Blast	1 Balancing Kit
6 Tail Ball Sets	6 Ankle Skips

**David Griffiths** – The plan for September's Big Adventure is to hold it at Cavendish. Classes will still go out in the morning but congregate back at school for the afternoon. This saves money on coach, site etc. Requested £500 to fund fairground rides.

**Mike Davis** – Mike would like to help the school achieve the "Arts Mark Award" in recognition of the variety of arts based activities provided. It is £500 to register with a supported assessment process. The award would last 2 years. More can be found out at [www.artsmark.org.uk](http://www.artsmark.org.uk)

**Helen Cooper** – Lots of effort has been put into the new school library. However, they are desperately short on non-fiction books, especially with the changes in curriculum. Would ideally like £1000 to purchase new books.

**Helen Cooper** – Lots of development has been done over the last year with Reception's outdoor space but some flooring areas now need fixing and some new equipment is needed. Requested £1000 to purchase new equipment to complete the original plans.

**Total Request: £3,450**



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## **Agree to Fund the following:**

Motor Skills Equipment - £450

Big Adventure - £500

Arts Mark Award - £500

Library Books - £1000

Reception Equipment – £1000

**Cavendish PTA have agreed to donate a total of £3450 to the school, to fund the above projects.**

## **6. AOB**

- **Christmas Card payment** - This has now been resolved and all monies paid
- **Christmas Raffle Thankyous** – Laura Coleman is heading this up and will get thank you letters out to all those that donated, with details of how the money raised was spent. Hope for this to go out in the next week
- **Website** – we have been approached by a parent who has said that they might be able to help update the website, **DL** to follow up.
- **PTA Newsletter** - DL noted that she will endeavour to draft a PTA newsletter for the summer term to remind parents/carers of the good work the PTA does and the projects its fundraising efforts supports.
- **Other Fund Raising Ideas** – At the last meeting a few different fundraising ideas were put forward. It was noted that whilst there were some great ideas without additional volunteers and people willing to head projects up, there isn't the current capacity to action these events.
- Suggestion of a PTA stand in the playground once a month or at parents evening to encourage people to get involved and volunteer. **DL** and Leanne to coordinate first wave of activity sometime before Sausage Sizzle and after latest newsletter is produced.



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- **School Email Database** – it has previously been agreed to integrate the school email database with the PTA database. **DG** to request an export of data **CM** to merge on the PTA system.
  - **Y6 Hoodies** – A question was raised over who was organising the Y6 hoodies this year and whether funds were needed. **DG** to find out.
7. **Date of Next Meeting: Tuesday 19<sup>th</sup> September, note this will also be the AGM.**